**Cam Valley Arts Trail Meeting Minutes 1 February 2018**

**Present:**

Karen George (Chair), Helen Rushton, Alison ter Haar (Publicity co-ordinator), Diana Connor, Richard Lane, Lucy Empson (Secretary), Gina Belford, Terry Bridgeman, Annie Davenport, Janet Jackson, Jane Woodman, Jackie Mason, Melissa Tilley, Sheila Richardson (Membership). Anna Hurwitz, Jo Eddleston

**1. Apologies**

Apologies: Ginny Lake, Andrew Eddleston, Sue Walker, Yvonne Elston, Sophie Piddock (Treasurer), Shuya Cheng, Kate Westcott, Michelle Cattanach, Jane Hall, Sheila Hetreed.

**2. Matters Arising**.

1. Minutes from the last meeting 7 December 2017, agreed as correct. If you wish to let the group have any comments and feedback from the November Trail event, please do so if you haven’t already.

**3. Membership Update**

1. Current membership is at 49.

2. Membership renewal is due at the AGM in March. Sheila will send information to Members with the Membership Renewal form and details of how to make the payment.

**4. Finance and Funding**

1. Bank balance £3481.32

2. Thanks to everyone who pays via bank transfer. Please put as much reference information on you bank details as possible to make it easy for Sophie to identify the payments.

3. Workshop Event payments by participants is working well. 27 payments received to date. Considering setting up a PayPal account for these types of payments via the website, as people will be able to pay when they book. There is no monthly PayPal fee but a 3.4% +20p transaction fee. The more transaction the lower the fee and this is the maximum charge. We could also consider purchasing our own card payment machine for when we have a Cam Valley stall at events.

4. Please send Sophie any outstanding invoices for the Trail or Members Day asap.

**5. Fundraising**

1. Ginny looking into the Aviva awards.

2. Applied to High Littleton Parish Council for a grant of £100 for workshops.

3. Paulton Parish Council grant application is pending.

4. Alison commented that all Parish Councils have S137 Grants that we may be applicable to apply for.

5. Discussed the Waitrose Community grant scheme. Need to check with our local store and obtain details. Alison to investigate

6. Easyfundraising raised over £204.26. 22 members. Please register to support us if you can. www.easyfundraising.org.uk/causes/camvalleyartstrailgroup.

**6. Publicity Update**

1. Recent publicity is for the forthcoming Workshop Day in February – 18 articles ready and 6 websites. Also started on the April events, particularly for the Quarterly publications.

2. 783 names on the database and 43 members

3. Pieces and photos have also been in lots of the Parish Magazines and What’s On guides. Alison has the full list of articles and cuttings.

**7. Events and Members Activities**

**1. Shop Windows:**

i. Kate organised a successful shop window display for the group at London Road, Bath which received lots of local publicity. Discuss with Kate and her friend if there is a possibility of repeating this again.

ii. Lucy opened her ‘Boot Shop’ Christmas window and Pop Up Shop for two weekends before Christmas. There were works by 12 Cam Valley Artists and 8 other local artists and for Cam Valley this raised £85 in donation on the sales. Many thanks to all the artists who took part.

**2. Members Day Saturday 13th January at Congyre Hall, Timsbury** is a members only day with over 20 artists taking part this year. We made a small surplus which will return to members or go to group funds. There was a sheet for ideas for the group and skills sharing. Thanks to everyone who ran a workshop activity, everyone who came and tried new things. The general comments were the opportunity to try new things; the benefits to artists of learning new skills; influencing your own work and how differently people approach things.

**3. Workshop Day Saturday 24th February at Congyre Hall, Timsbury** There are 8 workshop sessions available, with 76 workshop spaces available. Some workshops are fully booked already. We will also have a small book sale (mainly donations from Helen) with donations for the group.

**4. Seedy Saturday 10th March at Congyre Hall, Timsbury** Karen and Ginny will be at this annual event making blackbird and butterfly mobiles with children. This will not be a ‘selling’ event but will be publicising our future events and asking a donation to cover the cost of materials.

**5. Spring Exhibition and Sale 28th April at Congyre Hall, Timsbury** Not taking bookings yet, but last year it was a very busy event with 25 artists taking part and lots of demonstrations. This year we propose to renew the publicity boards. Quote for 10 Corex boards at £118.80 which can be refreshed with dates of other events added if needed. Publicity info to follow. Query about expanding the event into the other rooms if we have more interest? The Hall has a regular dance group booking on Saturday mornings so this may not be possible.

**8. School Project Update**

1. We have been approached to do an art event with Cameley School as they were so pleased to be a new host venue this year. We will be running a whole-school event on 20th and 21st February based around a textile project with felt and weaving panels inspired by the Cam Valley area and to be permanently displayed in the school. Thanks to all the members who are taking part in this event and have offered their time.

2. Some of the materials will be obtained via Scrapstore and we have applied for a membership card so we can obtain materials for our Events. Karen will organise when we use the card.

**9. AGM Information**

1. The AGM will take place at 7.30 on 15th March at High Littleton Church Hall

2. Information and invitation to be circulated and advertised. All welcome

3. There will be items on the new Safeguarding and Data Protection/Privacy Policies we have been drafting

4. There are 10 places on the Committee, with 3 vacant spaces. Please contact Karen if you are able to offer to help and be more involved.

**10. AOB**

1. Bishops Palace, Wells event in November. Booking is open now. Gina to find out more information and circulate to the group.

2. Gina shared info about her talk at Freelance Mums, which is a monthly networking group and event. We have also shared some photos on social media.

3. Jo brought the fired tiles from the Members Day event. Contact Jo or Andrew if you haven’t collected your finished tile yet.

4. Annie has been booked for a workshop at the Frome Art Week as a result of our Arts Trail workshop. Annie reminded that she would need her own insurance as this was not a CVAT workshop.

5. Frome Open Studios Week is being advertised.

6. Terry has been contact about his work that he didn’t originally want to sell at the Trail weekend, and has now also been approached by another gallery in Wedmore (Cottage Gallery). He wanted to share the benefits of being involved in the Trail and Group with ongoing contacts and raising awareness of our work and our area.

7. Interest in sharing gallery space in Illminster? £60 for up to 10 people. Contact Jo if interested.

8. Ammerdown Centre near Radstock have enquired about how we can work together as venues, exhibitions and to promote our groups. Karen is to arrange to visit and discuss opportunities.

9. Postcard for the group. Karen has designed a ‘general’ postcard about the group. Printing quote 5000 at £79 + post & packaging. Other quotes being obtained

10. We would like a donation of a small piece of artwork for the Prize Draw at the Spring Event. Please let Karen know if you can contribute.

11. Karen is organising a visit to Blue Gecko Printing at Hallatrow. Please let her know if you are interested and she can organise the date. Now arranged for Thursday 22nd at 10am.

Date for the diary **Workshop Event 24th February 2018**

Date for the diary **Seedy Saturday Sat 10th March 2018**

Date for the diary **Spring Sale 28th April 2018**

Date for the diary **Taste of Timsbury 22nd September 2018**

Date for the diary **November Trail 3rd & 4th Nov 2018**

**Next meeting:**

**AGM Thursday 15th March 2018**

**7.30pm at High Littleton Church Hall**

**Everyone welcome**