**Cam Valley Arts Trail Meeting Minutes 19th January 2016**

**Present:**

Karen George (Chair), Kate Westcott, Sheila Richardson, Sophie Piddock(Treasurer) , Jo Eddleston, Ginny Lake, Christine Weaver, Anna Hurwitz, Jonathan Pearce

**1.Welcome & Apologies**

 Apologies: Lucy Empson, Andrew Eddleston, Diana Connor, John Hayhoe, Helen Rushton, Diana Walker, Natalie (Lily Star Zorric), Martin Rumary, Sue Walker, Terry Bridgeman

**2. Matters Arising**

Minutes from meeting 8th December agreed as correct. Actions arising picked up in items below.

**3. Members Update**

1. Sheila to email member list to KG / SP- we currently have 39 members.

2. Sheila to email members re renewal.

2. ‘Mailchimp’ emails - please check your SPAM mailbox. We know that some emails don't appear to be being opened.

**4. Finance and Funding**

1. Balance of account as of 21/12/15 £1483.32. All art trail expenses paid. Balance does not include £20 donation obtained by Jo Eddleston for future workshops or refreshment takings at Camerton Hall from Arts Trail weekend (approx £80) Sophie notes that Sheila Richardson & Kate Westcott do not wish to be paid for Arts Trail workshops.

2. Sophie to prepare end of year accounts for AGM and ensure they are audited.

3. Paulton Parish Council grant application submitted for sum of £120 towards workshops in Paulton (for 'Party in the park' workshop & arts trail weekend workshops).

4. Sophie following up donation from Meltone Gallery from Arts Trail 2015 not paid.

5. Insurance - Agreed that Karen obtains renewal quote from Naturesave and given problems actually finding a company to give full cover as last policy(£265), if quote below £300 we go for it. SP to forward turnover to KG.

**5. Fundraising and sponsorship**

1. Sponsorship – generally agreed wider sponsorship would be useful.

2. Curo grant – application deadline Wednesday 2nd March. Agreed to apply for a grant for training in communication & publicity. Evening event preferable. Action Karen G

3. Ginny highlighted advert re FREE project management workshop taking place at Radstock museum on the 10th Feb**.** **If you are interested contact info@radstockwestfield.org.uk** (Please note that we have since found out that the course is only open to Westfield & Radstock residents)

4. Sophie will apply to Clutton Parish Council for a grant towards workshops at Clutton over the Arts trail 2016.

5. Ginny updated us on Wellbeing College - some courses provided free of charge. Ginny will see whether college is looking for artists to run workshops (artist paid to run the workshop).

**6. Publicity**

1. Felt we need help with this - to promote what the group does and how the community can be involved. We need a strategy. Applying to Curo for training grant.

2. Ideas for next year to help promote the arts trail - another school project. Karen to liaise with schools (including Timsbury and Camely) re a writing project based on CVAT artists work as inspiration. Work could then be displayed with the piece of work at the venues during the arts trail. Jonathan - contact for Clutton. Jo - contact for Timsbury.

3. Facebook; Sophie & Karen to meet re CVAT facebook page.

**7. Taster Day**

1. Congyre Hall is booked on 20th February 10-4pm for a members ‘Taster’ day to try new activities, share and learn some new skills. Karen to circulate email with options available.

2. Agreed that members should bring example of their work for 'show & tell', sketch books etc.

3. Agreed members should prebook - form to go out. KG

4. Agreed members need to pay for materials / firing if appropriate. Info will show list of activities highlighting activities that will incur a supplement above standard day cost if members wish to do them.

**8. Future and dates**

1. Spring Event to be on 30th April at Congyre Hall. Karen to circulate more info nearer the time. KG to send CW info for event so flyer can be produced in time for preview on the 19th Feb. KG to forward info to Timsbury letter.

4. The AGM to be held in mid-March - hoping for Thursday 17th March (tbc)

**10. AOB**

1. AH asked re attendance at 2016 arts trail - agreed that stall could be looked after by others.

2. Christine Weaver will be exhibiting her work at The Victoria Hall, Radstock from the 19th Feb. Preview Friday 19th February 7.30 - 9pm.

3.Sophie will have a CVAT table at Clutton Fun Day on 11th June

4. Ginny noticed article re banners/posters - B&NES cracking down on illegal ones.

5. Possible future event 'Studio crawl'

6. Agreed Taste of Timsbury can have a display table at our Spring event. No charge if we can have space at their Sept event at no charge.

**Next meeting:** **7.30pm Wednesday 10th February 2016 at The Star, High Littleton. All welcome.**